

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
November 19, 2019

The Pledge of Allegiance was recited.

The meeting was called to order by Richard Formicola at 8:00 p.m. and Ms. Garvey read the following statement:

“Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this Meeting were sent to The RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2019 elective year. A notice was also posted inside the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.”

ROLL CALL

Present: James Canellas Sandra Criscenzo
Christine Dell’Aglio Nabil Eliya
Patricia Fantulin Brian McCourt
Maryalice Thomas Peter Triolo

Richard Formicola

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

PRESIDENT’S REPORT

Board Presentation to the Marching Band

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adaptive education aligned to 21st century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.

SUPERINTENDENT'S REPORT Dr. Marie Cirasella

- Dr. Cirasella held a forum called "Connecting with Coffee & Conversations" on November 18th. The forum focused on MPHS programs, athletics, and the Department of Special Education. Dr. Cirasella welcomed all who wanted to drop by and share thoughts, questions and concerns they may have. Went very well. Dr. Cirasella received emails from parents thanking her for holding the forum.

Motion – Ms. Criscenzo, seconded – Dr. Thomas...

1. Approve the following resolutions:
 - a. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 1002193145 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
 - b. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 1011193146 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
 - c. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 1011193147 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
 - d. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 1011193148 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
 - e. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 1011193149 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Open to the Public: **COMMENTS** only for action items on the agenda.

No one chose to speak at this time.

BOARD MOTIONS

Motion – Dr. Thomas, seconded – Ms. Criscenzo...

1. Approve the minutes of the following regularly scheduled public meetings held on:

October 1, 2019
October 15, 2019

Roll Call: All Yes

Board resolutions related to hiring for the 2019-2020 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Triolo, seconded – Ms. Dell’Aglia...

1. Approve the appointment of Mary Ann Peterfriend as a special education maternity leave replacement in the high school. She will be paid a salary of \$63,500 (MA +30 Step 8 on the MPEA salary guide), prorated, and will also teach a sixth period assignment, for an additional salary of \$6,350 prorated, effective January 2, 2020 through May 22, 2020.
2. Approve the revision to the sixth period teaching assignment at the high school for Kori Smith from a full year to a half-year assignment. She will be paid 5% of her base salary for an additional amount of \$2,525.00 prorated, effective September 1, 2019 through approximately January 3, 2020.
3. Approve a paid maternity leave for Employee No. 0150, effective approximately January 22, 2020 through approximately February 18, 2020; a paid child care leave, effective approximately February 19, 2020 through approximately March 31, 2020; an unpaid child care leave, as per the NJ Family Leave Act, effective approximately April 1, 2020 through September 3, 2020 and an unpaid leave of absence effective September 4, 2020 through February 1, 2021.
4. Approve a paid maternity leave for Employee No. 1720, effective approximately February 14, 2020 through approximately March 12, 2020; a paid child care leave, effective approximately March 13, 2020 through approximately April 9, 2020 and an unpaid child care leave, as per the NJ Family Leave Act, effective approximately April 10, 2020 through July 2, 2020.
5. Approve a paid maternity leave for Employee No. 1767, effective approximately February 24, 2020 through approximately February 29, 2020; a paid child care leave, effective approximately March 1, 2020 through approximately March 20, 2020; an unpaid child care leave, as per the NJ Family Leave Act, effective approximately March 21, 2020 through June 19, 2020 and an unpaid leave of absence from June 20, 2020 through June 30, 2020.
6. Approve the following appointment of Winter coaches at the High School for the 2019-2020 school year, as per the attached appendix.
7. Approve the following additions to the list of Advisors to Activities and Clubs at the High School for the 2019-2020 school year:

A-6

		<u>Stipend</u>
Add:	Nancy DeRitter	React Club (7/8 Grade) co-Advisor \$408.14
	Dylan King	React Club (7/8 Grade) co-Advisor \$408.14
	+Carly Agresta	Stage Crew (Musical) co-Advisor \$219.50

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Dell’Aglio...

- +8. **Approve the appointment of Margaret Chessie Owens as a Guidance Counselor in the High School. She will be paid a salary of \$52,250 (MA Step 3 on the MPEA salary guide), prorated effective January 2, 2020 through June 30, 2020.**
- +9. **Approve Cassidy Kologrivov, Caldwell University student, as a Guidance Intern at the High School, effective January 13, 2020 through June 24, 2020.**
- +10. **Approve the following additions to the list of substitute workers in the elementary schools for the 2019-2020 school year:**

Fusun Iscen-Garrett	Building Aide
Jean Sgambati	Building Aide

- +11. **Approve the following Chaperones for the Godwin School Dance on December 13, 2019 from 5:30 – 8:30 p.m. They will be paid as per Schedule D of the MPEA contract:**

**Janell Caruso
Ashley Schwiederek
Marie Theodorides
Joanna VanVliet**

- +12. **Approve the following job descriptions for Club Advisors at Highland School, as per the attached appendices:**

- | | |
|---|---------------------|
| a. American Sign Language (ASL) | <u>A-12a</u> |
| b. Art Club | <u>A-12b</u> |
| c. Band Director | <u>A-12c</u> |
| d. Choreographer | <u>A-12d</u> |
| e. Chorus Director | <u>A-12e</u> |
| f. Assistant Chorus Director | <u>A-12f</u> |
| g. Environmental Club | <u>A-12g</u> |
| h. Intervention and Referral Services (I&RS) | <u>A-12h</u> |
| i. Intramurals Advisor | <u>A-12i</u> |
| j. Literary Magazine | <u>A-12j</u> |

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. Canellas...

- +13. **Accept the retirement resignation of Laura Rosini as the Payroll & Benefits Coordinator, effective April 1, 2020.**

Roll Call: All Yes

Motion – Ms. Dell’Aglia, seconded – Ms. Fantulin...

- S-1. Approve the following revisions to the list of Advisors to Activities and Clubs at the High School for the 2019-2020 school year:

		<u>Stipend</u>
Revise: Kori Smith	Grades 9-10 Co-Advisor (through Jan. 3, 2020)	\$325.44
Paul Marino	Grades 9-10 Advisor (effective Jan. 6, 2020)	\$976.30
Revise: Kori Smith	Detention Monitor Co-Advisor (through Jan.3, 2020)	\$194.49
Add: Deb Marks	Detention Monitor Co-Advisor (effective Jan. 6, 2020)	\$291.72

Roll Call: All Yes

- B. Finance Committee – (J. Canellas, Chairperson)

Motion – Mr. Canellas, seconded – Mr. Triolo...

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of October 31, 2019, after review of the Secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

- a. October 2019 direct pays in the amount of \$479,508.25.
- b. October 2019 Continuing Education claims in the amount of \$44,415.05.
- c. October 2019 Cafeteria claims in the amount of \$42,243.99.
- d. Second October 2019 payroll in the amount of \$633,977.53.
- e. First November 2019 payroll in the amount of \$681,495.47.
- f. November 2019 claims in the amount of \$742,767.82.

3. Approve the cash reports and the Board Secretary’s report for the period October 1 – 31, 2019, as per the attached appendix.

B-3

4. Approve the transfers between accounts for the period October 1 – 31, 2019, as per the attached appendix.

B-4

5. Approve the Customer Agreement between Newsela and the Midland Park Board of Education in the amount of \$26,400, effective November 18, 2019 through November 17, 2022.

- +6. **Approve the Standard Operating Procedures and Internal Controls Manual.**

- +7. Approve the Annual Contract for Services between Bergen County Special Services School District, Educational Enterprises Division and the Midland Park Public School District to provide Augmentative Communication Assessment services to a classified student at a rate not to exceed \$975, effective from November 6, 2019 through the end of the school year.
- +8. Approve the agreement between the Midland Park Board of Education and HP Financial Services Corp. for the lease purchase of 600 Chromebooks, through NJ Contract #MNNVP-13340483-89974. Payment schedule attached.
- +9. Approve the amendment to the Midland Park Board of Education 403(b) Retirement Plan.
- +10. Approve Timothy Taylor as the Accompanist for the Winter Concert in December at the Highland School. He will be paid a stipend of \$450.
- +11. Approve the rental and use of the Highland School Gym to Ramsey Travel Basketball for youth basketball games from 9:00 – 10:00 a.m. on the following Sundays:

November 24; December 8, 22, 29, 2019; January 5, 12, 19, 26; February 2, 9, 16, 23, 2020

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Triolo...

- S-2. Approve the decommissioning of non-working technology equipment, as per the attached appendix.

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas...

- 1. Approve the following staff members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Marina Lenihan	Teaching for Understanding Ratios and Proportions	Montclair, NJ	\$155.95	12/10/2019
Jeffrey Peters	NJMEA Music Conference	Atlantic City, NJ	\$646.82	2/20-22/2020
Teresa Mallon	NJ Assoc. of Middle Level Educators Annual Conference	Union, NJ	\$157.66	3/13/2020
Crystal Fernandez Patti Sicree	PECS Level 1 Training	New York, NY	\$447.13 \$538.56	12/9-10/19
Jacqueline Goodell	NJ Assoc. of Middle Level Educators Annual Conference	Union, NJ	158.60	3/13/2020

- +2. **Approve resident Student No. 22124, who will be disenrolling from Midland Park High School to attend a private school, to continue participating with the Midland Park/Waldwick Cheer Squad for the remainder of the 2019 Fall season.**

Roll Call: All Yes

- D. Policy Committee – (M. Thomas, Chairperson)

Motion – Dr. Thomas, seconded – Mr. Triolo...

- +1. **Approve the first reading of the following new/revised Policies, as per the attached appendices:**

a. Earned Sick Leave Law (Mandated)	Policy Section 1642	<u>D-1a</u>
b. Parent Organizations	Policy Section 9210	<u>D-1b</u>
c. Media Relations	Policy Section 9400	<u>D-1c</u>

Roll Call: All Yes

- E. Legislative Committee – (Administration)

No Report

- F. Buildings & Grounds Committee – (B. McCourt, Chairperson)

Motion – Mr. McCourt, seconded – Ms. Criscenzo...

1. Approve the Midland Park Public Schools Bus Emergency Evacuation Drill Reports on the following dates and locations:

10/16/19 CTC, Oakland, NJ, 9:08 a.m.

Roll Call: All Yes

- QSAC Review – 11/25
- Referendum projects completed
- 2nd Phase Door Project completed, 3rd Phase to be bid shortly
- Culinary room bid shortly

- G. Negotiations Committee – (P. Triolo, Chairperson)

- Productive meeting last week
- Scheduling next meeting

- H. Technology & Public Relations Committee – (P. Fantulin, Chairperson)

No Report

- I. Town Council – (R. Formicola, P. Triolo)

- Reached out for the next meeting, waiting for a date

J. Liaison Committee

High School PTA – (J. Canellas)

- Executive Board Meeting – getting ready for speakers
- Pocketbook Bingo
- Cultural Awareness Week

Elementary School PTA- (C. Dell'Aglio)

- Meeting of Gratitude – 11/4
 - Teachers provided snacks for PTO & notes to thank them for all they do.
- Read-A-Thon
- Holiday Shop
- NJ CAP Parent Presentation

Booster Club – (B. McCourt)

- Football team host @ finals
- Girls VB Team made it to the semi-finals
- Spring Hall of Fame dinner

Performing Arts Parents – (P. Fantulin)

- 3 successful performances for the play
- Preparing for the choral & musical performances
- Plant sales
- Dueling Pianos
- New fundraisers

Special Education – (M. Thomas)

- Flyer at entrance, 1 of 2 newsletters this year

Education Foundation – (S. Criscenzo)

- All Grants distributed
- Tickets for Diamonds & Denim fundraiser are on sale
- 5-K is on 9/12

Board of Recreation – (N. Eliya)

- Fall sports are finishing up
- Winter sports underway
- Tree lighting 12/6

Continuing Education Program – (P. Triolo)

- Ski trips
- Best year for attendance
- Spring/Summer schedule will come out after 1st of the year

Student Representative to the Board – (Samantha Padovano)

- Thanksgiving Annual Food Drive ends 11/21
- Fall Sports Awards is tomorrow night 11/20, at 7:30 in the Auditorium
- Fall sports are finished, winter sports are beginning, medical forms are due soon
- 1st quarter ended
- Drama was extremely successful

K. Old Business

No Report

L. New Business

Motion – Ms. Criscenzo, seconded – Mr. Eliya...

Motion to go into closed session before the meeting of December 3, 2019, for the purpose of reviewing the hiring of personnel, legal updates and confidential student HIB case reviews.

Open to the Public - general **COMMENTS** only at this time are to be directed to the Board President.

Mr. Formicola invited the public to address the Board.
No one chose to speak at this time.

Motion – Mr. Canellas, seconded – Mr. Triolo...
To Adjourn the meeting

The meeting adjourned at 8:55 p.m.

Respectfully submitted,



Stacy Garvey
School Business Administrator/
Board Secretary